



# EVANGEL

## Theological Seminary

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Teaching the WORD to the World

# TUITION AND FINANCIAL POLICIES



## FINANCIAL POLICIES AND FEES

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# EVANGEL SEMINARY

## TUITION

The Board of Trustees of Evangel Theological Seminary has established the following tuition rates:

1. **Doctor of Ministry Program:** \$200.00 per semester hour.
2. **All other Programs:** \$150.00 per semester hour.  
\$75.00 per audit hour.

### Discounts

In addition to the above rates, the Board of Trustees has established the following tuition discounts for students:

- **\$25.00 per course** discount for any student who enrolls in two or more courses.
- **\$25.00 per student** discount for members of an immediate family enrolled in the same course.

### Textbooks and Materials

Most textbook prices are discounted to the students. The price of textbooks and materials is included in a student's semester invoice. As a result, textbooks and materials will only be distributed to students who make the appropriate payment at the first class session.

## FEES

1. **Application Fee** (non-refundable)
  - All Programs: \$30.00
2. **Practicum Program**
  - Application Fee: \$30.00
  - Program Fee: \$75.00 per semester hour awarded
3. **Other Fees**
  - Late Payment Fee: \$25.00
  - Returned Check Fee: \$25.00
  - Transcript Fee: \$ 5.00



## PAYMENT POLICY

There are **two payment plans** available to students.

1. **Deferred Payment Plan**

- 1/2 half of the student's semester balance is due at the 1st class of the term.
- The remaining balance is due on the date provided on the student invoice.

2. **Monthly Payment Plan**

- This plan is **only** available to students who are enrolled in **more than one course**.
- 1/4 of the student's semester balance is due at the 1st class of the term.
- The remaining balance of the tuition is payable in 3 monthly installments.

3. **Conditions**

- The appropriate payments must be made at registration.
- The Deferred and Monthly payments must be made by the scheduled due dates.
- If a student's account is more than **30 days** past due, the student's **tuition credit** will be revoked. If the student does not have a tuition credit, a late payment charge will be assessed. (See the section "Fees" on the previous page.)
- Any student whose account is more than **60 days** past due is subject to suspension. This action would prohibit the student from attending class, receiving grades, and registering for additional courses. The suspension can only be lifted with the submission of the appropriate payments and a written request to the Administrative Council.
- The balance of a student's account must be paid by the end of the semester. Failure to do so will result in the student's grades not being released. In addition, a student will not be able to register for the next term until payment has been made.
- Diplomas will be prepared and transcripts sent only for those students who have paid all outstanding bills to the Seminary.
- There is a fee for all returned checks (see the section "Fees" on the previous page). If a student has a second returned check, all payments must be made with either cash or money order.



## TUITION REFUND POLICY

**The policy for tuition refunds for students withdrawing from a course is as follows:**

- Written notice to the Academic Dean is required, as well as the approval of the professor, unless there are extenuating circumstances.
- If the date of notice is by the second class session, the student is entitled to a full refund.
- If by the third class session - 50% refund.
- After the third class session there will be no refund.